

Notice to Association Members Policy

- 1. Policy Accountable Owner: Board BOD**
- 2. Policy Name: Notice to Association Members Policy**
- 3. Purpose for policy:**
 - a.** To keep Foundation members apprised of important information.
- 4. Policy details:** Within 90 days after any change in the name, address or telephone number of the Foundation, any change in the name, address or telephone number of any management agent for the Association or any amendment of the Declaration, a notice shall be mailed to all members of the Association.

APPROVED BY: Board of Directors
SUPERCEDES: None
APPLICABILITY: All Directors and Managing Agent
APPROVAL DATE: October 9, 2013, June 27, 2018
EFFECTIVE DATE: October 9, 2013
REVIEW DATE: 5 years (2023)

