

## Genesee Foundation Guest & Visitors' Policy

1. **Policy Accountable Owner: Board BOD**
2. **Policy Name: Genesee Foundation Guest & Visitors' Policy**
3. **Purpose of Policy:**
  - a. Understanding that the preservation and protection of the Foundation's Amenities and Facilities is vital to our community, the BOD places certain restrictions on non-resident use of said Amenities and Facilities. This policy applies to guests, visitors, coaches, trainers, and instructors and in no way limit or restrict usage by Foundation residents.
4. **Policy details:**
  - a. **Definitions:**
    - i. Resident - a person who is an occupant and/or a record owner of the Genesee Foundation.
    - ii. Guest - a person invited by a resident into the Genesee Foundation and not remaining overnight.
    - iii. Visitor - a person invited by a resident and staying overnight with that resident.
    - iv. Genesee facilities - Genesee Foundation owned trails, clubhouses, tennis courts, swimming pools, playground, playing fields, etc.
  - b. **Background:**
    - i. The BOD has the responsibility to preserve the uniqueness of Genesee. Genesee residents pay assessments for the preservation and maintenance of its facilities. Amenities exist for the benefit of Foundation residents.
    - ii. Guest and visitor use of facilities and participation in social and/or recreational clubs or teams are not a permanent class of non-residents.
    - iii. The BOD supports activities for children and adults that provide enrichment and personal development and understands residents may want to share that experience with non-residents.
  - c. **Non-Resident Uses:**
    - i. **Teams and Leagues** (examples: swim team, league and pro-led tennis) may include members and guests.
      1. Non-resident participation is limited to 25% of total number of participants. The number of non-residents will be rounded up to the nearest next whole number.
      2. Upon a showing of good cause and the obtaining approval from the BOD, non-resident participation level activities may exceed 25% of the total number of participants provided it is no more than an additional 5% in any given year.
      3. Non-residents shall not participate in activities without invitation from a resident. Non-resident team members from the prior year will be permitted to participate on the team, if sponsored by a resident, regardless of whether their inclusion causes the percentage of non-resident members to exceed 25%, as long as it remains within the additional 5% limit.
      4. Non-resident lifeguards employed by the Genesee Foundation are not included in the 25%.
    - ii. **Non-Resident Use of Facilities** (examples: meeting spaces, Fitness Center weight and cardio rooms, pools, tennis courts, trails, playgrounds):
      1. Visitors have unlimited usage while staying in a resident's home.
      2. Guests must be accompanied by a member while using facilities.
      3. Subject to approval under the Professional Use Policy, Trainers, Instructors, and coaches may use Genesee facilities to train, instruct, and coach members.
      4. Residents may invite up to six guests per lot while using Facilities or to Foundation Events that use Genesee Facilities. Such residents must be always present while guests are in attendance.
      5. All users, including trainers, instructors, coaches, visitors, and guests using any of the Genesee facilities are required to comply with all posted and published rules for facility use, equipment use, and conduct.
  - d. **Enforcement:** Enforcement shall be the responsibility of the resident sponsors of the guests and visitors and/or the leadership of the activity. Facility Use Agreements shall be created

and signed for all activities involving non-residents that use Foundation facilities (e.g., swimming pools, tennis courts, clubhouses). All groups, including teams, shall submit membership lists/team rosters to the Genesee Foundation office prior to the first use each year of a particular facility. The Genesee Foundation Board of Directors, or their designated representative, shall review all Facility Use Agreements on a yearly basis to ensure adherence to the policy.

APPROVED BY:	Board of Directors
SUPERCEDES:	October 29, 2001
APPLICABILITY:	All guests and visitors
APPROVAL DATE:	April 6, 2005
REVIEW/REAPPROVAL	February 11, 2009
	February 9, 2011
	February 12, 2014
	May 10, 2017
EFFECTIVE DATE:	
REVIEW DATE:	2021 (every 3 years thereafter)

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