

# PRIVATE PROPERTY TREE REMOVAL SUBMITTAL

Date: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Filing & Lot: \_\_\_\_\_

## TREE REMOVAL CATEGORIES:

- Hazard Tree - A tree that presents an immediate danger of falling on buildings, roads, private drives or trails on Open Space
- Fire Hazard - Ladder fuel for a larger tree located within a 30-foot radius of home; Junipers within 10 feet of the home; A tree growing through an existing deck
- Infested or Diseased
- Other Dead Trees
- Other Live Trees

## ITEMS FOR SUBMITTAL

- Number of trees to be removed: \_\_\_\_\_
- Estimated date of removal: \_\_\_\_\_
- Flag trees being considered for removal with bright colored ribbon. Take pictures of the area and the specific trees to be removed. (Flagging can be obtained from the office.)
- Plan for Slash Removal: \_\_\_\_\_

Submittal to and approval by the ARC is required for all demolition, new construction or exterior improvements PRIOR to work commencing. You will receive the ARC response within ten (10) working days of the review. **Please do not enter into any construction contracts, schedule work or expend money related to construction in advance of your project until you have the written approval of the ARC.** Commencement of construction is considered acceptance of all conditions. Submission of ARC form(s) constitutes permission for ARC to access property from the date of submission until the Owner's Notice of Completion is approved. Owner acknowledges that by submitting this request Genesee Foundation has the authority to stop any work in violation of the procedures set forth in the Governing Documents, to stop any work not in compliance with the approved final submittal and to require correction and/or removal of any non-complying work at Owner's' expense.

The Genesee ARC is subject to the Colorado Common Interest Ownership Act open meetings laws. You should keep a copy of this submittal for your files.

**I understand that I need approval from the Genesee Open Space Manager and/or the ARC prior to any removal.**

Initials: \_\_\_\_\_

**I understand that I need to flag all trees to be removed with blue ribbon.**

Initials: \_\_\_\_\_

**POSTING GUIDELINES:**

The posting will be for a minimum of five (5) calendar days prior to the meeting, at least three (3) days of which must be days when the Genesee Foundation Office is open. The Foundation will place the posting.

Signature of Owner: \_\_\_\_\_

Signature of Open Space Manager: \_\_\_\_\_

*Receipt of the submittal application by Genesee Foundation staff and placement of the submittal on the ARC meeting agenda DOES NOT MEAN THAT THE SUBMITTAL IS COMPLETE. The ARC will determine if the submittal is complete before acting upon it and, if it is incomplete, will defer action on the application until all required information has been submitted to the ARC.*

*Neither the ARC, individual ARC members, the Genesee Foundation or assigns shall be liable for damages to anyone submitting plans to them for approval, or to any Owner or applicant by reason of mistake in judgment, negligence or nonfeasance arising out of, or in connection with, the approval or disapproval or failure to approve any plans, specifications or descriptive documentation. Every applicant who submits plans or descriptive documentation to the ARC for approval agrees, by submittal of such documents, that they will not bring action or suit against the ARC, individual ARC members, the Genesee Foundation or assigns to recover damages.*

Initials: \_\_\_\_\_

**Below is for the Genesee Foundation Staff Only**

Is ARC approval necessary?  Yes  No

Open Space Manager Comments: